

Fundraising Association for SouthPointe School

Regular General Meeting MINUTES- September 19, 2018



8:45 p.m. in the Learning Commons

Amanda Epp, April Ror, Amanda Huddy, Joanne Oram (teacher), Caris Gusniowsky (teacher), Heather Wall (trustee liaison), Corey Kropp (Vice Principal), Carol Brown (Principal), Jocelyn Soontiens, Steph Vandermeulen, Monica Fenton, Ariane Brzoza (vice president), Roxanne Klassen (treasurer), Kathryn Kerelchuk (president), Jodie Robershaw, Heather Bassett, Ryan Nelson, Candace Dealey, Trish Kuhn, Courtney Lee (secretary)

Voting Members: 13

1. Call to order at 9:00 p.m.
2. Motion to Add/Approve Agenda-Kathryn moves to take off Spirit Wear section and Jodie moves to add a report under the Hot Lunch section. Amanda seconds the motions and the vote is carried unanimously.
3. Motion to Approve Minutes of May 16, 2018
4. Reports
 - a. President's Report
 - i. Reason for 2nd Meeting-As we mentioned previously, we are opening this meeting briefly to discuss items we cannot discuss in our AGM. This is a Regular General Meeting and we will discuss how the Fundraising Association will move forward this year.
 - ii. Banking-In our AGM, Roxanne Klassen was replaced as our Treasurer by Ryan Nelson . Because of this, we need to take her off the Bank Account and put Ryan on as a signing authority. The bank (Servus Credit Union) will need these minutes signed by 2 members (Courtney and Jodi) who don't have signing authority. They also need the List of Officers/Directors updated with Corporate Registries before the transition can be made.
 - iii. Insurance-last year insurance cost \$523.14. It is up for renewal this year and every year so we will report on the cost at the next meeting.
 - iv. Fundraisers
 1. October 19th- School Council has already discussed the details in their meeting.

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2. Boston Pizza Fundraiser ongoing-Jodie Robertshaw mentions it is likely only in the Fort Saskatchewan location but she will look into it to make sure.
 - a. We will add about it to the next newsletter
 - b. We will let teachers know that they can collect and drop off to the office.
 - c. Parents can also drop off receipts to the office and it will be put in our mailbox.
- v. Swing-We are working with Elks to purchase an accessible swing to be placed in the empty space on the playground. We will discuss our options for swings at the next meeting.
- vi. Hot Lunch
 1. We would like to form a committee to help make hot lunches a success this year. Is anyone willing to step up to head this committee? If you are wanting to help volunteer for this committee, please sign up on the form being sent around now.
 - a. Form sent around. Given to Jodie Robertshaw who will be heading up the Hot Lunch program again this year.
 2. Last year, in the March 21st general meeting, we passed a motion to purchase 2 serving carts from Costco at \$89.99 plus GST once we got the go ahead from Carol to look into dimensions and a place to store the carts. We have that go ahead from Carol and will be ordering these before the first hot lunch.
 3. Jodie report: she has a list of all the dates (one a month) for the rest of the school year and almost has everything set up with all of the local businesses. Because her contact at Panago is so helpful, she has put Panago on 5 times throughout the year, about every other month.
 - a. We will put up all the dates for Hot Lunch on the website and in the newsletter.

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- vii. Wish List from Teachers-**Before the next meeting, we will send out a form for any teacher in the school to fill out for a Wish List. At that meeting, we will discuss the procedure we will follow in how we will disperse money to teachers for things from their wish lists.**
 - viii. Spirit Wear-**taken off agenda as Carol and Corey made a presentation in Parent Council about Spirit Wear.**
 - ix. Next Year's AGM-**Based on feedback we receive after these meetings tonight, further AGM's will not necessarily be on the same night as the regular 3rd Wednesday meeting.**
5. New Business/Agenda Add-Ons-**Amanda Epp mentioned maybe going over the bylaws at the next meeting as there were some things we'd like to change as it pertains to the voting process and the auditing process. We will table this for now and bring it up at another meeting.**
6. Next Meeting: October 24, 2018, General Meeting
7. Meeting Adjourned: 9:13 p.m.