

Fundraising Association for SouthPointe School

Meeting MINUTES-April 17, 2019



7:00 p.m. in the Learning Commons

Attendance: Ariane Brzoza, Laelia Winstone, Jodie Robertshaw (vice president), Corey Kropp (Assistant Principal), Carol Brown (Principal), Ryan Nelson (Treasurer), Jamie Nelson, Amanda Epp, Carole Bossert (teacher), Steph Vandermeulen, Courtney Lee (secretary)

Voting Members: 8

1. Call to Order at 6:31 p.m
2. Introductions (2 min)-New Members to fill out membership form
3. Motion to Add/Approve the Agenda-Ariane moves to approve, Steph seconds, motion passes unanimously
4. Motion to Approve the minutes of March 20, 2019-Kathryn moves to approve previous minutes, Laelia seconds, motion passes unanimously
5. Reports (20 min)
 - a. President's Report-Kathryn
 - i. Swing-the swing arrived but the playground installers could not install because pieces were missing in the order. It was supposed to be installed over Spring Break, but she is hoping for the end of the week.
 - ii. Basketball Court- Kathryn talked with Shelley with the playground company and without exact dimensions, she said that \$75,000 is a good place to start for everything we need, including picnic tables and benches. She will need dimensions before we can move forward on an exact quote.
 - iii. Elks- Kathryn met with the Elk's again. She is still waiting to see if they will give the \$1000. They have said they will but we are still waiting.
 - iv. Rotary-the Rotary club has been in contact with Fort Saskatchewan and EIPS to make sure everything is correct to proceed with buddy benches.
 - b. Vice President's Report-Jodie Robertshaw

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i. Hot Lunch

1. Hot lunch is going well. Next one is happening May 24 with Fatburger. Order forms will be going out soon. There will be gluten free options available.
2. Jodie is in the process of passing the torch of Hot lunch to someone else next year. Jamie Nelson said that she and Sarah (not present) may take on the role next year.
3. Laelia Winstone mentioned that she and another parent may take on the hot lunch website next year.
4. While on the topic of hot lunch, Jodie mentioned she was in contact with a woman from Fort High to get more menu options available for next year. Steph Vandermeulen asked who the contact was. Her name is Mary and Steph said that she knows Mary personally and can be the liaison with her next year, if needed.

ii. Little Caesar's

1. order forms went out on Monday. Grade 7's and one class of Kinders didn't receive forms, but they will be sent out by tomorrow (Thursday, April 18). They can also order online. Orders are due April 29th before 3 p.m. There will be a free pizza lunch for the winning class and a \$100 gift card to Walmart for the top-selling student.
2. We have a \$6000 goal which equals selling 1,000 kits. If each kid sells 2.3 kits, we will reach our goal.

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3. Delivery of the product will be May 14th. We need volunteers- approximately 2-3 people per hour to sort and deliver. Jodie asked if the grade 7's could help out and Corey said she will gather some.
 4. Steph Vandermeulen mentioned that maybe next year we can do an extra gym time, or another physical activity incentive instead of a pizza party.
- iii. Boston Pizza Operation Education
1. Jodie is putting up the information on the bulletin board. She needs to contact Boston Pizza for more posters because the ones she has, have the dates for the last campaign.
- iv. Bulletin Board
1. Bulletin board is coming along. Jodie has only used half and figures the other half can be for the Parent Council.
- c. Treasurer's Report
- i. Financial statement-~~no financial statement this month~~
6. New Business/Agenda Add-Ons
- a. Bylaw changes-Ryan Nelson-~~see attached document containing proposed changes.~~
 - i. Essentially, the changes relate to the auditing process of the secretary and treasurer. There can be 2 members of FASS who can look over the secretary's notes, and 2 who can look over the treasurer's reports and present their findings at the AGM. If FASS chooses to use a qualified auditor, the auditor must provide a complete and proper statement at the AGM.
 - ii. The proposed changes also change the fiscal year from Sept 1-August 31 to November 1-October 31 so that the board that is elected at the AGM in

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September has enough of a transition time to take over when the new fiscal year starts in November.

- iii. These changes were discussed among the members in attendance and all questions were answered. There was no vote on the changes as the rest of the membership requires 3 weeks' notice before a vote can be cast so we will vote on this at the May meeting.

7. Next Meeting: May 15th after Parent Council meeting

8. Meeting Adjourned at: 6:56 p.m.

President: Kathryn Kerelchuk	President.fass@gmail.com
Vice President: Jodie Robertshaw	Vicepresident.fass@gmail.com
Treasurer: Ryan Nelson	Treasurer.fass1@gmail.com
Secretary: Courtney Lee	Secretary.fass@gmail.com