



**SouthPointe School Parent Council Meeting Agenda
Wednesday, September 25, 2019**

Order	Item	Discussion lead
1	<p>1.1 Call the Meeting to Order</p> <p>1.2 Additions and Acceptance of Agenda-Ariane accepts, Jodie seconds.</p> <p>1.3 Introductions-as a first meeting of the year, people went around in a circle introducing themselves</p>	Ariane Brzoza/ Candace Dealy
2	<p>Principal Updates</p> <ul style="list-style-type: none">▪ 491 students enrolled this year. More enroll every week▪ 41 staff▪ Terry Fox run is on Friday. Students are asked to bring Toonies for Terry that will go towards the Terry Fox Foundation▪ School has been sponsored to receive Oil Kings tickets. 6 tickets for each game so there will be a draw for each class and 3 tickets will be given out each time.▪ Oct 24- school will receive the budget for the school year from the government. It will take a couple weeks for it to reach the school and then by Nov. 30, school has to return it to the government saying how they will allocate funds.▪ Music teacher Ms. Zap has become First Nations/Inuit/Metis representative and teachers throughout Alberta have been asked to include Indigenous learning in their classrooms. School received \$5,000 grant and Ms. Zap is hoping to create an outdoor learning space. She asked the members to ask around if anyone knows someone familiar with drawing landscaping specs. They know what they want it to look like, but they don't want to spend money for the drawings when it could be used for the outdoor learning space. The learning space will be out front by the flagpoles and they are hoping to have everything ordered by the spring to get it up and running for next year.	Carol Brown
3	Elk Island Trustee Updates-not present	Heather Wall

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School Council Updates

4.1 Wrap up from last year

- June family fun night cancellation-bad weather forced the cancellation but everything was planned and the incoming council can use the plans to do another for this year.

4.2 Call for ideas for events this year

- Family dance? Paint night?
 - consensus to keep Valentine’s Dance as a school tradition.
 - Carol Brown mentions that usually Junior High kids like to be with their own peer group and not with their parents so suggestion to have 2 separate dances on the same night (Family Dance 6-8 pm, Junior High Dance 8-10 pm) so all decorations and planning are done. Carol mentions they do a Halloween dance at the school for the junior high students while rest of the school does their own Halloween activities. No consensus was reached, but it is still on the table to have 2 dances same night.
 - question about doing another sign night. Nailed It (previous sign night vendor) just put out their schedule and all that is needed is to pick a night. Jamie Nelson works with them and can pick a night to go ahead.
- Other ideas
 - Cake walk- people donate cakes, there are numbers on the floor and everyone who wants to participate donates \$5. They walk around the numbers on the floor and numbers are randomly drawn. Person who is standing on number that was called either takes the corresponding cake or is “out” depending on how we want to do it. Corey Kropp suggests doing this at a Family Night in the warmer months when it could be done outside.

4.3 Communication / Promotion

- Facebook pages (not associated or monitored by school)
 - Fundraising Association for SouthPointe school
 - Southpointe school k-9 parent group
- Handouts sent home with students
- Notes in agendas (kindergarten do not have agendas)
- Bulletin board at front doors
- Information table at parent teacher interviews

Ariane Brzoza/Candace Dealy

Candace

	<ul style="list-style-type: none"> ▪ Zoi suggests using the ClassDojo or SeeSaw app that many teachers are using and asking them to send reminders to parents about meetings/fundraisers/etc. ▪ We can also access the school messenger that sends emails/phone calls. Corey Kropp confirms. 	
5	<p>Elections</p> <p>5.1 Description of vacant positions-Ariane reads descriptions.</p> <ul style="list-style-type: none"> • Chair or co-chairs • Secretary <ul style="list-style-type: none"> ▪potential position to consider- “volunteer coordinator” <p>5.2 Elections for new parent council executives</p> <ul style="list-style-type: none"> ▪ 5 minute break to allow people to volunteer. No volunteers stepped up so we will wait until the end of the Fundraising meeting and/or the next meeting and try again. 	Ariane Brzoza/Candace Dealy
6	<p>Meeting Wrap up and Adjournment</p> <p>5.1 Future agenda items</p> <ul style="list-style-type: none"> ▪ Zoi asked question about how aids (E.A.’s) are used in the classroom. How do they get distributed? How is it dealt with when students need more help? ▪ Carol responds. E.A’s are funded through the district. They look at the profile for students at the schools as well as who are funded. There is no budget at the school to hire E.A.’s so it is done at district level. School’s can advocate on behalf of studetns and district will decide funding. It is usually tied to the September “count” of students. That number determines how much funding school’s get. There is a dollar amount per student in elementary and junior high that schools are given as a budget. Most of the hiring is done in the spring or after the Sep 30 count. SouthPointe school does not have the funds at this time to hire more E.A’s. ▪ Ariane brought up childcare at the meetings. Can we organize our own childcare? ▪ Carol responds that they will do some thinking on the matter. ▪ Tanya White passes around a bully and suicide pamphlet mentioning how prevalent it is nowadays. She would like to organize the decorating of bathroom stalls with positive affirmations for students to see daily. She is willing to come in over Fall Break and do it herself. 	

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| <ul style="list-style-type: none">▪ Carol Brown responds that it is possible but would have to be a removable paint or decal-something non-permanent- because Facilities is the only one to do anything permanent. Carol will do some research and bring it back to the next meeting.▪ Someone brought up the idea of putting them on walls and Corey Kropp mentioned that there are rules regarding how much wall space can be covered for fire code purposes. | |
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5.2 Next Meeting date/time
Tentative date: October 16 @ 6:00pm

Description of parent council executive positions

School Council Co-chairs

It is expected that the school co-chairs will be a parent of a student attending the school. The co-chairs should be able to work collaboratively and knows how to organize both programs and people. They should actively encourage others to become engaged in meaningful ways.

Typical chairing duties include:

- chair all meetings of the school council
- coordinate with the principal to establish meeting agendas
- ensure that the operating procedures are current and followed
- be the official spokespeople of the school council
- ensure there is regular communication with the whole school community
- stay informed about the school board policy that impacts school council
- comply with the School Councils Regulation by providing the school board with an annual report that summarizes the school council's activities for the previous school year, including a financial statement relating to money, if any, handled by the school council.

Secretary

The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting. Meeting minutes are to be sent to the school office staff to be uploaded to the school website.