

Fundraising Association for SouthPointe School

Annual General Meeting **MINUTES**- September 25, 2019



7:00 p.m. in the Learning Commons

Ariane Brzoza, Candace Dealey, Jamie Nelson, Carol Brown (Principal), Corey Kropp (Vice Principal), Chantal Roskowich, Christa Hogg, Whitney Nerbas, Kathryn Kerelchuk (President), Laelia Winstone, Zoi Vasilantonakis, Tracey Marshall, Jodie Robertshaw (Vice President), Courtney Lee (Secretary), Ryan Nelson (Treasurer)

Voting Members: 12

1. Call to Order at 6:45 p.m.
2. Introductions-New Members to fill out membership form
3. Motion to Add/Approve the Agenda-Ariane moves to approve, Kathryn seconds, motion passes unanimously
4. Motion to Approve the minutes of the AGM from September 19, 2018-Candace moves to approve, Jodie seconds, motion passes unanimously
5. Reports
 - a. Bylaw changes-Ryan Nelson In May, we changed our bylaws and the changes have been filed and received by corporate registries. The changes affect our fiscal year which now starts on November 1 and goes until October 31 of each year. Since we made and approved the changes this year, we will have our fiscal year end on October 31, 2019 making this year a 14-month fiscal year (September 1, 2018- October 31, 2019). We also changed it so that the secretary and treasurer reports will be audited by 2 people and presented at the following AGM. Laelia and Zoi offered to audit the books in November and will present their report at the AGM, set to take place in September 2020.
6. Fundraisers this year-Kathryn Kerelchuk
 - a. What we are fundraising for
 - i. Last year, we asked the junior high students what they wanted to see outside as far as things to do during breaks. The consensus was they wanted a full-size basketball court, plus benches and picnic tables to hang out. We don't currently have exact measurements on the court, or where it will be located on school grounds, so we don't have an exact quote from the company on how much it'll cost. We have said approximately \$30,000 for now, knowing that it could cost us much more. When we have an exact number, we will update you with it. Keep this goal in mind when fundraisers come up.

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Annual General Meeting **MINUTES**- September 25, 2019



- ii. We also put 10% of our net income every month towards school needs and/or teacher wish lists. We hope as we become more established with more money to our names, we can offer the teachers more support in their classrooms.
- b. Bottle drive-Kicking off the fundraising year with an easy money-maker
 - i. October 19, 10-2 p.m., need volunteers with trucks to drive around. Need volunteers to pass out bags on Thursday prior (October 17). Sign up sheet passed around.
- c. Stawnichy's-For the past 2 years, Stawnichy's has been our biggest fundraiser. We decided to go ahead and do it again so we can get the word out to everyone so they can tell their family/friends to watch out for it. It will be before Christmas again, so watch for information coming out in November.
- d. Boston Pizza, Flip Give, Cobb's Bread
 - i. Boston Pizza is an ongoing fundraiser. If you go to any Boston Pizza in Northern Alberta and save your receipts, you can turn them in and FASS will receive a portion of the money. There is an envelope on the bulletin board in the foyer at the front of the school where you can put your receipts and also look to see what is coming up with FASS and Parent Council.
 - ii. Cobb's is new this year but if you purchase food at Cobb's and tell them at the till that you want proceeds to go towards SouthPointe school, they will keep that information for us and cut us a cheque. They give 5% back.
 - iii. Flip Give-it is an app where you can purchase gift cards or shop with certain online companies and a portion of the proceeds will come back to FASS. We have a FASS account with a link. Email Ryan (treasurer.fass1@gmail.com) to get link, but we can also put it in the newsletter.
- e. Oil Kings
 - i. We have this opportunity to volunteer for the 50/50 draw at an Oil King's game. But we'd need confirmation of 22-25 people to go ahead. If volunteer would like to bring kids to the game, another adult would have to be with them. Volunteers have to be there for 5-5:15 to be trained, doors open at 6 and game starts at 7. They sell tickets until after 2nd period. We can also get choir or band to do Oh Canada at the game and make it a school-wide event. There are 34 home games to choose from. Ariane mentions we can also do the game tickets

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Annual General Meeting **MINUTES**- September 25, 2019



as a fundraiser which has the potential of bringing in a lot of money for FASS. Members think it's a good idea to go ahead with that plan and see what we can do.

7. Elections

a. Go over each position-Courtney Lee

- i. **Pres-call meetings of the board, preside over meetings of the general membership, president will be copied on all Association communications and review those communications, president can vote and will be a member of all Committees.**
 1. In our board, we have had our president mainly in charge of the overall dealings with the playground-talking with playground committee, looking into grants, etc.
- ii. **Vice President-assists the president, presides over meetings when president cannot, and will fill the role of president if resignation or extended leave of absence occurs, vice president will be copied on all Association communications and review those communications.**
 1. In our board, we have had our vice president mainly in charge of the everyday fundraisers-getting volunteers, setting it up with companies, etc.
- iii. **Secretary-attend general meetings, keep accurate minutes, and distribute them, secretary is in charge of the correspondence and/or documentation of the Association and secretary keeps a record of the members of the Association and their contact information and sends correspondences to the membership as needed.**
- iv. **Treasurer-receives money paid to Association and deposits to bank, keeps books to accurately account for the funds, present a full detailed account of receipts to the Board whenever requested, and prepares for submission at the AGM an audited statement**
- v. **Director from School Council-We are wanting to make sure that Parent Council and FASS work well together, so having a Director (usually the chairs/co-chairs) attend our board meetings can be beneficial.**

b. Election Procedure

Fundraising Association for SouthPointe School

Annual General Meeting **MINUTES**- September 25, 2019



- i. If you are wanting to nominate yourself, please do so when we get to each position. We will then ask for a raise of hands in favor of election and it must be voted by a majority of 50% +1.
 - c. Elect new Board
 - i. President-Laelia Winstone self-nominates, voted in unanimously
 - ii. Vice President-Zoi Vasilantonakis self nominates, voted in unanimously
 - iii. Secretary-Courtney Lee self-nominates, voted in unanimously
 - iv. Treasurer-Jodie Robertshaw self-nominates, voted in unanimously
 - v. Director from School Council-one of the co-chairs from school council will be invited to the board meetings.
 8. Next Meeting: October 16, 2019, General Meeting
 9. Meeting Adjourned at: 7:30 p.m.