



Southpointe School FASS Update

Feb 19, 2020

Board Members

President: Laelia Winstone
President.fass@gmail.com

Vice President: Zoi Vasilantonakis
Vicepresident.fass@gmail.com

Treasurer: Jodie Robertshaw
Treasure.fass1@gmail.com

Secretary: Courtney Lee
Secretary.fass@gmail.com

Attendance: Laelia Winstone (President), Zoi Vasilantonakis (Vice President), Carol Brown (Principal), Corey Kropp (Assistant Principal), Danielle Collette, Katrina Berkenbosch, Jodie Robertshaw (Treasurer), Jamie Nelson, Courtney Lee (Secretary)

Voting Members: 7

Call to order: 7:07 p.m.

Hot Lunch				
Agenda Item	Update	Meeting Discussion	Action	Time
Munch a Lunch	<p>System Up and running, very easy to use.</p> <p>System sends automatic email to parents who have not completed payment</p> <p>Confirmed Hot Lunch dates: Feb 21 to Panago + Valentine's cookie Mar 13- B.P. April 17- Panago May 22- B.P. June 19-Panagao</p>	<p>When someone signs up incorrectly, email hot lunch and we will pass that along to munchalunch and they will take care of it.</p> <p>Come April, we will decide all of the vendors for fall of 2020. New vendor ideas to look into are Edo, Freshii, Chopped Leaf, plus many more.</p>	<p>Update FASS general membership on vendor list for fall in April or May meeting.</p>	Jodie 3 Min
Fundraisers				
Agenda Item	Update	Meeting Discussion	Action	Time
Purdy's Chocolate	<p>Chocolate fundraiser will be for Easter (April 12)</p> <p>Begin Fundraising Date: Feb 24</p> <p>Order Deadline: March 13</p> <p>Delivery date: March 23</p> <p>Distribute: March 24</p>	<p>-Everyone will get a pamphlet, and a hard copy order form. They can also order online. It will be on munchalunch website as well.</p> <p>-There are 44 items to be purchased.</p> <p>-Incentives-\$100 gift card to top seller, ice cream party to highest selling class.</p> <p>-We can only guarantee a shipment before 5 p.m. so we can't have a pick up on the same day of delivery.</p> <p>-Can we use the school messenger to send notification to parents-send Stephanie the link and she will send it out.</p> <p>-Email Carol/Corey with the pdf of the letter being sent to parents so they can forward to staff. Staff will help promote high selling classes!</p>	<p>Ask Carol/Corey if we can utilize school space to store chocolates</p> <p>Carol said it is okay to store, but the office closes at 3:15 so if it will be delivered after, we will need a parent to be available as a backup.</p>	Zoi 2 Min



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Ongoing fundraisers	Flip Give: Raised: \$ 1087 of 1000 Boston Pizza Receipt: \$ 110 Cob's donated \$30.87 before closing	FlipGive: Ryan asked for \$1000 to be released. Have to wait 2 weeks. He will work on getting his name off as admin so we don't have to go through him each time we need to withdraw.	Withdraw money with FlipGive and set a new goal Figure out new goal for FlipGive and what it will be used for	
Donation Letter	Require a yearly Donations letter signed by the school with all events that will be held with the school	Zoi received the letters. She has scanned them and put on google docs for all to access.	Whitney to complete the letter and get carol to Sign	
Alberta School Council Association				
Agenda Item	Update	Meeting Discussion	Action	Time
Meeting	Holding a meeting on March 5 from 5-8 p.m. at the school. This is for members of the School Council (SC) and Fundraising Association for SouthPointe School (FASS) board executives. Will discuss the difference between the SC and FASS. Would like to hold this meeting every October, or at least every time a new board is elected.	-The meeting outlines roles of school council and their relationship with FASS. -need TV/laptop access-we can do that in the library. Laelia will come early to set it up. -No babysitting provided. -Must let FASS know if you would like to attend. -Any food allergies? Dairy for 1 member	Motion to provide catered dinner for 11 in attendance. -Laelia made a motion to approve a food budget of up to \$150 to pay for dinner. Zoi 2nds. Passed by a 50% +1 vote (6/7 voted yay)	Laelia 3 min
Secretary Position				
Agenda Item	Update	Meeting Discussion		
	Courtney received a temporary teaching contract at SouthPointe for the remainder of the year. She is resigning her position as FASS secretary but will continue to be active in FASS and SC.		-Courtney to give letter of resignation to board -Notice to be sent to membership calling for an election for the secretary position at the next general meeting (March 18)	Courtney 2 min
Treasurer Report				
Agenda Item	Update	Meeting Discussion	Action	Time
Treasurer Report	Jodie to update on FASS financials	-Jodie has set up Quickbooks to help with financials. They are up to date as of December 31, 2019 -see attached financial statement.		Jodie 2 min

Adjourned at 7:42 p.m.



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Dates

Feb 19, 2020-General meeting, Learning Common
Feb 21, 2020-Hot lunch, Panago
Feb 21, 2020-School Valentine Dance
Feb 24, 2020-Begin Purdy's Fundraiser
Mar 13, 2020-Hot Lunch, Boston Pizza
Mar 13, 2020-Order deadline for Purdy's
Mar 18, 2020-General meeting, Learning Common
Mar 23, 2020-Purdy's Delivery to school
Mar 24, 2020-Purdy's Pick up by parents
April 1, 2020-begin advertising for Bottle Drive
April 15, 2020-General meeting, Learning Common
April 17, 2020-Hot Lunch, Panago (confirmed)
May 20, 2020-General Meeting, Learning Common
May 22, 2020-Hot Lunch, Boston Pizza
May 23, 2020-Bottle Drive
June 17, 2020-No General Meeting?
June 19, 2020-Hot Lunch, Panago (confirmed)
June Sports Day?
Sep 9/16, 2020 : Meet Teacher/Bottle Drive (need to confirm)
Sep 12/19, 2020: Bottle Drive with trucks (Zoi to call Bottle drive)
Oct 2/9, 2020: Sign Night?
November 19, 2020: Stawnichy parent orders due (need to confirm date of Fall Break)
November 23, 2020: order in to Stawnichy
Dec 9, 2020: Stawnichy order pick up at school (dependent on order date)