



Dear Parents/Guardian:

Thank you for your patience and understanding in these unprecedented times. As you are aware, at the direction of Alberta Health Services, school is currently closed to students and community. Our number one priority is the health and safety of all of our students and staff. Over the coming days EIPS will continue to work with Alberta Education and the Provincial Health Authority and make decisions accordingly in regards to student learning.

In an effort to have students prepared for learning from home, we are scheduling 10-minute time slots on **Thursday, March 19 and Friday, March 20** between the hours of 8:30 am – 2:50 pm, during which time students and/or parents will have access to the school to collect their belongings and return library books, home reading books and/or textbooks. To facilitate this we will be using an online booking platform (same as for booking parent teacher interviews).

BOOKINGS OPEN tomorrow, Wednesday, March 18 at 8:30 am

Click [here](#) or go to www.schoolinterviews.ca and enter code **cq7ks**. Complete your details, select the appointment time that best suits your family, and click FINISH. Your scheduled time will be emailed to you automatically. **Note:** If you do not receive your email immediately, **check your junk mail folder**.

You can return to www.schoolinterviews.ca at any time and change your scheduled time. Remember to use the same name and email address you used when you made your original booking. For parents who do not have internet access, please contact the school directly at 780-998-2747.

Arriving for Your Pick up Time

- For everyone's health and safety, please self-assess your health before coming. If you aren't feeling well, or fit into one of the criteria for self-isolation, please make alternate arrangements, e.g., another parent will gather your child's belongings, and advise the school.
- As we are adhering to AHS guidelines, we have a small window of time for each group. Please arrive as close to the start of your assigned time slot as possible and efficiently gather your/your child's belongings.
- Everyone must enter through the bus loop doors (nearest the gym) only. There will be no access to the front office or teachers/classrooms.
- Children do not need to accompany parents to pick up their belongings.
- Students in grades 4–9 may pick up their belongings on their own. If desired, one parent may accompany students.
- All student's belongings are being gathered by staff (including items in lockers), labelled and laid out, by class, in the gym.
- Gym bathroom lockers are being emptied and placed on a table in the gym. Junior high students should look through the items there as well.
- Grade 4-6 indoor shoes that were left on boot racks have been placed on tables in the gym, please don't forget to gather your shoes.



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- Lost and found items will also be laid out in the gym. Please take a minute to look through the items there. Anything not claimed by the end of this week will be donated to a local charity.
- Parents/students will not be allowed to linger or gather socially within the school. You will be expected to vacate the premises/parking lots as soon as you are finished.

Please feel free to contact the school at 780-998-2747 if you have any questions or concerns. We will navigate this difficult time together.

Sincerely,

Carol Brown
Principal