



Fundraising Association
for **SouthPointe** School

MEETING MINUTES

Dec 18, 2024 4:00 PM
SouthPointe School

FASS Board Members	
FASS President: Laelia Winstone	FASS Vice President: Tracy Patrick
FASS Treasurer: Tracy Corbett	FASS Secretary: Ashley MacFarlane

Item	Details
Call to Order	President calls the FASS meeting to order at 4:05 PM
Attendance	Meeting Attendance Sheet
Review Agenda	<ul style="list-style-type: none"> • Presentation of Agenda Items & Vote for Approval • Opportunity for Additions/Changes
Previous Minutes	<ul style="list-style-type: none"> • Review and approve minutes from the previous meeting.
Reports	<p>President's Report</p> <ul style="list-style-type: none"> • Updates on ongoing motions and approvals were provided. • Discussion with the school principal regarding parent council comments on the bank account. • Suggestion to motion high if costs have not been determined to avoid going over the motion amount. • Emphasis on the need for fundraising events to cover the approximately \$35,000 in approved motions. • Mcdonald's free coupons were given to students and teachers on behalf of the FASS
Financial Report	Treasurer's Report

Item	Details
	<ul style="list-style-type: none"> Financial overview: Current bank balance is approximately \$20,000, with dependency on upcoming fundraising events.
Fundraising	<p>Fundraising Updates</p> <ol style="list-style-type: none"> Hot Lunch: <ul style="list-style-type: none"> Jr. High volunteers were extremely helpful. Reminder to slow down during service to avoid errors, referencing the two mistakes during the last hot lunch. Next year’s hot lunch dates and vendors to be approved by March and May, respectively. Popcorn Sales: <ul style="list-style-type: none"> Class pre-orders were collected by Tracy. Popcorn sale scheduled for Friday, with pre-orders ready. Pizza Day: <ul style="list-style-type: none"> Amanda tasked with proposing optional dates for approval. Gluten-free pizza was noted to have low sales and will not be offered in the future. Upcoming Fundraisers: <ul style="list-style-type: none"> Read-a-Thon (Feb 1-28): Targeting \$10,000 profit. Prize ideas include classroom and individual awards, such as books and Indigo gift cards. Purdy’s Easter fundraiser: Start date March 1; pickup date set for April 16. Bottle drive: Tentatively scheduled for April, with possible plans to distribute citywide notices. Spring Growing Smiles fundraiser in May. Completed Fundraisers: <ul style="list-style-type: none"> Growing Smiles raised just over \$1,000. Bear Tracks sales yielded a \$600 profit after selling 60 pails. Boston Pizza Fundraiser: <ul style="list-style-type: none"> Decision made to discontinue due to logistical challenges.

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	<p>7. Wishlist Development:</p> <ul style="list-style-type: none"> The school is working on a wishlist for potential casino funding, including ChromeBooks (5-year lifespan) and overhead projectors, pottery kiln for art class, and OzoBots coding robots (\$3000 for one classroom kit). 																			
Discussions	<p>1. Dance Equipment:</p> <ul style="list-style-type: none"> Suggestion to invest in DJ equipment for future events to reduce long-term costs. <p>2. End-of-Year Lunch:</p> <ul style="list-style-type: none"> Plans to seek donations for the event. Hot dog and bun suppliers will be contacted by April. <p>3. Fundraising Workshop:</p> <ul style="list-style-type: none"> Proposal to host a workshop with other fundraising association groups to improve understanding of fundraising operations. <p>4. Motion Revisions:</p> <ul style="list-style-type: none"> In order to accommodate the motions from the Parent Council a review of current and past motions may be necessary for possible adjustments. 																			
Motions	<table border="1"> <tbody> <tr> <td data-bbox="402 1297 703 1409">Popcorn Day Supplies</td> <td data-bbox="703 1297 883 1409">\$300</td> <td data-bbox="883 1297 1081 1409">Approved</td> <td data-bbox="1081 1297 1464 1409"></td> </tr> <tr> <td data-bbox="402 1409 703 1528">FitSet Ninja</td> <td data-bbox="703 1409 883 1528">\$5512.50</td> <td data-bbox="883 1409 1081 1528">Denied</td> <td data-bbox="1081 1409 1464 1528">Unable to fund at this time</td> </tr> <tr> <td data-bbox="402 1528 703 1717">Santa Visit Treats</td> <td data-bbox="703 1528 883 1717">\$500</td> <td data-bbox="883 1528 1081 1717">Approved</td> <td data-bbox="1081 1528 1464 1717">Dec 18-20 (Parent council decided not to used FASS funding for this)</td> </tr> <tr> <td data-bbox="402 1717 703 1864">Numeracy Night (Jan 15th)</td> <td data-bbox="703 1717 883 1864">\$1500.00</td> <td data-bbox="883 1717 1081 1864">Pending</td> <td data-bbox="1081 1717 1464 1864">Motion overestimated needs adjustment (\$100 estimate)</td> </tr> </tbody> </table>				Popcorn Day Supplies	\$300	Approved		FitSet Ninja	\$5512.50	Denied	Unable to fund at this time	Santa Visit Treats	\$500	Approved	Dec 18-20 (Parent council decided not to used FASS funding for this)	Numeracy Night (Jan 15th)	\$1500.00	Pending	Motion overestimated needs adjustment (\$100 estimate)
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				3x door prizes needed
	Chromebooks (40) & Charging Cart	\$17,999.42	Approved	Fundraising in progress
	Agendas (School Year 25/26)	\$2140.80	Approved	Hot lunch profits from 24/25 will cover
	Canteen Supplies	\$340.00	Approved	
	FASS Office Supplies	\$200.00	Approved	
	Gingerbread House	\$1000.00	Approved	Donated by Costco, additional icing and candy from Safeway. Seeking donations for pizza party for winning class
	Secret Elf (Dec 2-20)	\$375.00	Approved	Teacher wishlists needed \$25/teacher
	Movie Night (May 30)	\$500.00	Approved	Canteen will be required (June 6 alternate date) Suggestion to auction off a comfy chair or couch (movie night, concerts) 50/50 tickets.
	Family Dance (Feb 14)	\$1200.00	Approved	We will hold a silent auction, canteen will be open

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	Pancake Breakfast (March 4)	\$1000.00	Approved	Seeking donations
	Teacher Appreciation 1	\$300.00	Approved	Complete - receipts recieved
	Teacher Appreciation 2	\$300.00	Approved	March 18 - pizza
	\$100/Teacher Supplies	\$2500.00	Approved	
Running Motions	Hot lunch drinks: Up to \$150 per month (Sept 2024 to June 2025).			
New Business	<ul style="list-style-type: none"> ● Motion for canteen supplies will be coming soon (coffee machine, hotdog maker) ● Motion for read-a-thon pending determination of prize budget 			
Announcements	<ul style="list-style-type: none"> ● Next meeting Jan 22nd (time TBD) ● Begin discussing audit preparations in May to ensure timely completion. 			
Adjournment	President calls for adjournment at 5:35 PM			