



Fundraising Association
for **SouthPointe** School

AGENDA

Feb 19, 2025 4:00 PM

SouthPoint School

| FASS Board Members | |
|---------------------------------|------------------------------------|
| FASS President: Laelia Winstone | FASS Vice President: Tracy Patrick |
| FASS Treasurer: Tracy Corbett | FASS Secretary: Ashley MacFarlane |

| Agenda Item | Details | Time |
|------------------|--|--------------|
| Call to Order | President calls the meeting to order at: (insert time) | 2 Min |
| Attendance | Meeting Attendance Sheet | |
| Review Agenda | <ul style="list-style-type: none">• Presentation of Agenda Items• Opportunity for Additions/Changes• Vote for Approval | |
| Previous Minutes | <ul style="list-style-type: none">• Previous meeting minutes are available on the school website• Home SouthPointe School | |

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|-------------|--|---------------|
| Reports | <p>Treasurer's Financial Overview:</p> <ul style="list-style-type: none"> • Review current bank balance (approximately \$24,000). • Confirm all invoice submissions, including those outstanding reimbursements. • The Rotary grant application requires a detailed project sheet, including price per unit for the items we are fundraising for. A suggested funding request could be for Chromebooks and a charging cart. <p>President's updates:</p> <ul style="list-style-type: none"> • Discussion on dance and silent auction outcome • Updates on approved motions and related funding requirements (below). | 10 Min |
| Discussions | <ul style="list-style-type: none"> • Review canteen success during recent events and discuss suggestions for improvement including storage and power outages. • Upcoming basketball games on February 28 and March 1: Tracy C will coordinate. Food items will be the same as before (popcorn and hotdogs). <ul style="list-style-type: none"> ◦ We need to confirm attendance to ensure proper food preparation—avoiding too much or too little food. • Discuss logistical needs for upcoming events, including: <ul style="list-style-type: none"> ◦ Preparations for the Pancake Breakfast (March 4). ◦ Coordination of volunteers for the Pancake Breakfast. • Additional discussions welcome | 15 min |

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| Fundraising Updates | <p>Current Fundraisers:</p> <ul style="list-style-type: none"> • Read-a-Thon: provide update on financial progress. <ul style="list-style-type: none"> ◦ Running from February 3-28; goal is to raise \$15,000 with classroom and individual prizes. Stress the importance of maximum participation. ◦ May adjust time frames for future fundraisers depending on revenue. <p>Upcoming Fudraisers:</p> <ul style="list-style-type: none"> • Purdy's Easter Fundraiser: Set to run from March 1 to April 16; expected revenue of \$2,000-\$3,000. • Bottle Drive: Scheduled for the weekend after Easter on April 26; flyers prepared for distribution. • Spring Growing Smiles Fundraiser: Orders to be submitted by May 14; early registration gives us a chance to win \$500. • Pizza Day Sales: Any future dates willbe organized by Hot Lunch Coordinator. • Popcorn Days: Unlikely that we will hold more popcorn days this school year <p>Future Fundraisers:</p> <ul style="list-style-type: none"> • Beartracks: we wont be ordering more this year but for next year we've discuss potentially ordering in the fall through the hot lunch website. | 5 - 10 Min |
| Donations | <ul style="list-style-type: none"> • Confirm donations for Teacher Appreciation Day (March 18). • Outline specific donation requests for the upcoming event (Pancake Breakfast). • End-of-year student lunch (June 11-13) donations of hotdogs/drinks. | |

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| Motions | | | | | |
| | Canteen Supplies for Dance (Feb 14) | \$400 | Approved | | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Vinyl Sign | \$150 | Approved | Purchaed for silent auction | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Canteen Items (appliances) | \$1100 | Approved | Hotdog machine, coffee maker, supplies | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Numeracy Night (Jan 15) | \$300 | Approved | Motion overestimated (\$100 new estimate) 3x door prizes needed | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Read-A-Thon Prizes (3-28 Feb) | \$300 | Approved | Prizes will include gift cards, movie/popcorn day, extra recess time | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. |

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| | | | | Tracy P. will organize | <input type="checkbox"/> N/A | |
| | Family Dance (Feb 14) | \$1200 | Approved | Seeking donation for silent auction items, Canteen needed, DJ no longer required. Payment for gym rental made | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input checked="" type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A | |
| | Pancake Breakfast (Mar 4) | \$1000 | Approved | March 4 Seeking donations | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A | |
| | Teacher Appreciation Dinner 2 (March 18 or 19) | \$300 | Approved | Will seek donations Food will be pizza | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A | |
| | Movie Night (May 30 or June 6 as alternate for weather) | \$500 | Approved | Canteen will be needed, suggestion to auction off VIP seating | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A | |

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| | Popcorn Supplies (bags, oil, kernels, seasoning) | \$300 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | \$100/Teacher for Classroom Supplies (Teacher Appreciation) | \$2500 | Approved | Payment method TBD | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | 40 Chromebooks/Charging Cart <ul style="list-style-type: none"> • Growing Smiles Dec (\$1015) • Freson Hot Dog Day (on hold) • Read-a-thon (est. \$15k) • Purdys Easter (March 1st est. \$2k) • Bottle Drive Spring (est. \$3500) • Growing Smiles (delivery May 28th est. \$500) | \$17,999.42 | Approved | Fundraising in progress, potential pay date and additional fundraisers to aid are still TBD Have Purdy's info ready by Feb 25th - starts March 1 with delivery date Apr 16 | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Agendas for next year <ul style="list-style-type: none"> • Hot Lunch Proceeds 24/25 | \$2140.80 | Approved | Hot lunch profits from 24/25 will cover | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. |

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| | | | | | <input type="checkbox"/> N/A |
| | Office Supplies (motioned by Amanda 21 Nov) | \$100 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | BearTracks | \$1200 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Additional motion for Hot Lunch drinks (motioned by Amanda Dec 5) | \$80 | Approved | In addition to running motion | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Gingerbread House Competition | \$1000 | Approved | Donations: provided: Safeway Icing/Candy Costco: Gingerbread Houses City/Mayor: Gift cards | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Secret Elf (month of Dec) | \$375 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid |

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| | | | | | <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Canteen restock (motioned by Tracy C. Oct 25) | \$50 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Canteen restock (motioned by Tracy C. Oct 21) | \$25 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Canteen restock (motioned by Tracy C. Sep 15) | \$250 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Pancake Breakfast (Sept) | \$1000 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A |
| | Teacher Appreciation Dinner 1 <ul style="list-style-type: none"> Pizzas donated by BP & | \$300 | Approved | | <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Paid |

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| | Swan Pizza/Drinks by Freson | | | | <input type="checkbox"/> Partial Inv. <input type="checkbox"/> N/A | |
| | FitSet Ninja | \$5512.50 | Denied at this time | Unable to fund at this time, current motions exceed available balance. Option to revisit in the future. | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input checked="" type="checkbox"/> N/A | |
| | Santa Visit Treats (Dec 18-20) | \$500 | Approved | * Parent Council funded candy canes, FASS funding unused | <input type="checkbox"/> Invoiced <input type="checkbox"/> Paid <input type="checkbox"/> Partial Inv. <input checked="" type="checkbox"/> N/A | |
| | | | | | | |
| Running Motions | <ul style="list-style-type: none">Hot lunch drinks: Up to \$150 per month (Sept 2024 to Jan 2025).Updated hot lunch drink amounts: \$200 per month (Feb 2025 - Jun 2025) | | | | | 3-5 Mins |
| Announcements | <ul style="list-style-type: none">Absences:<ul style="list-style-type: none">Laelia Winstone (Away until April 6th)Tracy Corbett (Away in March 7 - 21st)Next meeting details:<ul style="list-style-type: none">March FASS & School Council March 12th at 4:00 pmApril FASS & School Council meeting April 23rd at 5 pm | | | | | |

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| Adjournment | President calls for adjournment at: (insert time) | |